

Adnan Mirza

Business Intelligence & Data Insights Analyst

— plus —

Information Technology

 EMAIL dev.adnanmirza@aol.com

 PHONE +60 18 379 6734

 LOCATION Malaysia · Open to relocation worldwide

 PORTFOLIO [adnanmirza.com](#)

CORE SKILLS

DATA & ANALYTICS

SQLPythonR

TableauPower BI

Advanced Excel

Data Cleaning & Validation

Relational Databases

AUTOMATION & SCRIPTING

Google Apps Script

BASH / ShellLinux CLI

JavaReporting Automation

Advanced Google Sheets

Array & Dynamic Formulas

DEVELOPMENT & WEB

Android (Java)

MySQL / SQLite

HTML / CSS / JS

Responsive Web Design

Database Applications

WordPress

UI Implementation

INFRASTRUCTURE & SYSTEMS

Network Management

System Administration

Computer Networking

CRM Systems

Telecom Data Systems

Hardware & IT Ops

AVAILABILITY

- Open to full-time roles
- Remote / On-site / Hybrid
- Relocate worldwide
- Malaysia (immediate)

EDUCATION

Google Data Analytics Professional Certificate

Coursera, Google

[View Certificate](#) ↗

Computer Hardware Repair and Maintenance

Punjab Vocational Training Institute. 1,920 hours of practical training covering software installation, hardware upgrading, system configuration, and networking.

Bachelor of Computer Science (Incomplete)

Punjab University, Lahore

Intermediate in Commerce (I.Com)

BISE, Lahore

PROFESSIONAL SUMMARY

Most people come from one direction. I came from several: customer operations, IT management, data analytics, and years of programming and design work on the side. The common thread is that I like understanding how things work end to end. Whether that's owning a data pipeline, managing systems and infrastructure, or translating numbers into decisions, that's where I'm comfortable. Currently at Google xWF, building the reporting pipeline leadership relies on week to week. Fifteen-plus years across IT, data, and operations.

PROFESSIONAL EXPERIENCE

Business Intelligence (BI) Analyst

Oct 2023 – May 2026

[Google xWF @ Concentrix, Malaysia](#)

- Designed and managed WBR/QBR executive reporting pipelines, translating complex datasets into high-level narrative insights for senior leadership.
- Built and maintained BI dashboards and operational performance reports using Google-based analytics tools.
- Queried and analyzed large datasets using SQL across Google databases, Salesforce, and communication systems.

Inside Sales Account Manager

Jan 2022 – Oct 2023

[IWG – Regus, Malaysia](#)

- Managed client onboarding including KYC document collection and verification.
- Built and maintained long-term client relationships while identifying cross-selling and service expansion opportunities.
- Maintained accurate customer records, sales activities, and account updates within CRM systems.

Manager of IT & Data Systems

Jul 2019 – Jun 2021

[The Offshore Partners Sdn Bhd, Malaysia](#)

- Ran all IT operations for the company: servers, network infrastructure, hardware, and user support across every department.
- Kept all systems running reliably over two years by monitoring proactively and dealing with issues before they became outages.
- Designed and maintained the internal database infrastructure the business relied on daily, including structured data storage and reporting systems.

Data Analyst

Nov 2016 – Jun 2019

[The Offshore Partners Sdn Bhd, Malaysia](#)

- Collected, cleaned, and analyzed operational and business data to support decision-making and reporting.
- Developed reports and dashboards using Excel and Tableau to track KPIs and business performance.
- Authored executive data briefings that simplified complex operational trends for management.

Customer Sales & Operations

2011 – 2016

[Digital Globe Services Pvt. Ltd.](#)

- Managed high-volume inbound/outbound sales across major US satellite and cable providers (DirecTV, Dish Network, Comcast, and others). Consistently ranked in top 10% of performers.
- Processed and verified confidential customer data (financial, SSN, personal records) with full compliance. Zero security incidents across the full tenure.
- Handled structured order processing and customer verification campaigns; consistently met monthly accuracy and volume targets.

Freelance Developer & Web Applications

CURRENT

Part-time

[Self-employed, Freelance Projects](#)

- Designed and developed responsive websites using HTML, CSS, JavaScript, and WordPress.
- Android application development using Java on Eclipse IDE and Android Studio.
- Built database-driven applications using MySQL and SQLite for personal and small-scale use.

Independent Conservationist & Content Creator

Ongoing

[YouTube · @DannyWildwarden](#)

- Conduct environmental clean-up expeditions across coastal areas, riverbanks, and hiking trails.
- Manage end-to-end content production (filming, editing, and publishing) to document environmental impact and promote conservation.



REACH OUT

dev.adnanmirza@aol.com

+60 18 379 6734



PORTFOLIO & PROJECTS

[adnanmirza.com](#)

FULL CAREER HISTORY · LIVE WORK



BEYOND WORK

Data & Insights · Photography

Nature Conservation